



SUPPLEMENTAL APPLICATION: WIRELESS TELECOMMUNICATIONS FACILITIES

The following items **MUST** be submitted with this form in order to be accepted for processing by the City.

NAME OF APPLICANT: _____

CARRIER: _____

POLE ID & ADDRESS: _____

TYPE OF APPLICATION¹: (check all that applies)

- ☐ Wireless Telecommunications Use Permit (WTUP)
- ☐ Encroachment permit and/or building permit
- ☐ Exemptions: _____
- ☐ Other permits and approvals: _____

WIRELESS TELECOMMUNICATIONS USE PERMIT

Is the support structure the most preferred?

YES

NO²

- ☐ Existing or new replacement light standards
- ☐ Existing or new replacement City traffic signal poles
- ☐ Existing or new replacement utility poles
- ☐ New camouflaged standalone poles
- ☐ Any other types of poles the Director determines meets the purposes of these Guidelines

Is the location the most preferred?

YES

NO²

- ☐ Non-Residential Districts
- ☐ Residential Overlay Districts
- ☐ Residential Districts and Schools

Does the proposed project meet the location requirements?

YES

NO³

- ☐ Setback from dwellings
- ☐ Site distance triangles
- ☐ Setbacks from driveways
- ☐ Near property lines
- ☐ Historic structures or public art
- ☐ Facility distance

Is the proposed project a small wireless facility? ⁴

YES

NO

Will the project be in planned compliant with all applicable FCC regulations and guidelines for human exposure to RF emissions?

YES

NO

Does the proposed project comply with all other applicable standards in this Code and in the Design Guidelines?

YES

NO

Answered "YES" to all of the above questions, the WTUP requires ministerial decision.⁵
Answered "NO" to any of the above questions, the WTUP requires discretionary decision.⁶

APPLICATION REQUIREMENTS:

- ☐ Application Form
- ☐ Application Fee
- ☐ Construction Drawings
- ☐ Site Survey
- ☐ Photo Simulations
- ☐ Project Narrative and Justification.
- ☐ RF Compliance Report
- ☐ Public Notice Mailing Labels (see Section(c)(4)(b))
 - 500-foot mailing radius for discretionary decisions
 - 100-foot mailing radius for ministerial decisions
- ☐ CPCN
- ☐ Pole License Agreement
- ☐ Property Owner's Authorization
 - SCE consent letter for the City
 - Letter of authorization
 - Streetlight authorization form
 - Disconnect letter template for Public Services to send to SCE
- ☐ Acoustic Analysis
- ☐ Structural Analysis
- ☐ Lighting (Photometric) Analysis
- ☐ Site Selection Plan (if required, see Section(c)(3))

REFERENCE:

¹ Section 19-15(b)(1) - "Which Permits Required"

² Section 19-15(c)(3)(a)(2) - The applicant to demonstrate with clear and convincing evidence that any more-preferred location(s) and support structure(s) within 750 feet would be technically infeasible

³ Section 1(a)(3) of the "Design Guidelines for Small Wireless Facilities"

⁴ "Small Wireless Facility" means the same as defined by the FCC in 47 C.F.R. § 1.6002(l)

⁵ Section 19-15(c)(3)(a) - "Requirements for Ministerial Approval of Small Wireless Facilities"

⁶ Section 19-15(c)(3)(b) - "Findings for Discretionary Approval"

CONTACT US:

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